

**Town of West Boylston
Shared Services Committee
Meeting Minutes
July 14, 2008**

1. **Members Present:** James Ryan, Elaine Nedder, Allen Phillips, Leon Gaumond, Steve Paige, Cheryl Carlson, Siobahn Bohson

2. **Approval of Minutes June 9, 2008 / June 16, 2008:** The meeting was called to order at 6:40 p.m. Meeting minutes from each meeting were approved with one abstention per meeting.

3. **Review of Regional Meeting / Next Steps:**

Mr. Gaumond began by updating the towns that he believes are interested in participating in shared services.

Mr. Phillips has spoken with representatives from Boylston. They are currently interested in sharing two positions between the two towns. (One of the positions is the town administrator.)

Mr. Ryan questioned the town assessor position and in how many other towns he currently works. He currently works 10-12 hours per week and West Boylston pays his firm approximately \$30,000 per year. He retains his own employees and West Boylston does not need to handle insurance for him.

Mr. Gaumond stated he is interested in CMRPC participating in planning the shared services framework rather than relying on other towns to create the framework.

4. **Development of Shared Services Framework:**

CMRPC is currently looking to solve critical needs within the towns they serve. They are not to be paid any additional funds from us, but do have the capacity and time. They will be invited to the next meeting. If they are not able to attend the August 14th meeting date, we will reschedule.

5. **Future Meeting Date:** August 14th at 7:00 p.m.

6. **Adjournment:** The meeting was adjourned at 7:17 p.m.